



Bank of Baroda (UK) Limited

Data Subject Access Request Form

Full Name:

Address:

Telephone:

Email:

Are you the Data Subject?

Data subject is someone who owns the personal data that is being processed i.e. customer, employee, individual etc.

If YES; please supply evidence of your identity, i.e., something bearing your signature such as a copy of driving licence or passport.

If NO, and you are acting on behalf of the Data Subject, please provide us with their written authority.

Please provide us with their...

Full Name: _____

Address: _____

Telephone: _____

Email: _____

Please describe your relationship with the data subject that leads you to make this request for information on their behalf

Please describe the information you seek below together with any other relevant information. This will help to identify the information you require.

DECLARATION:

To be completed by all applicants. Please note that any attempt to mislead may result in prosecution.

I..... certify that the information given on this application form to Bank of Baroda UK is true. I understand that it is necessary for the Bank to confirm my/the data subject's identity and it may be necessary to obtain more detailed information in order to locate the correct Personal Data.

Signature: _____

Date: _____

A response to an Access Request will be supplied to the individual within 30 days of receiving the request.

Please return the completed form to:

Data Protection Officer,
Bank of Baroda UK
32, City Road,
London EC1Y 2BD
or
Email to: dpo.uksub@bankofbaroda.com

Documents which must accompany this application include...

- Evidence of your identity
- Evidence of the data subject's identity (if different from above)
- Authorisation from the data subject to act on their behalf (if applicable)

Please include a stamped addressed envelope for return of proof of identity or you can send the proof of identity to this Email: dpo.uksub@bankofbaroda.com